

Company Registration No. 11185205 (England and Wales)

THE NEW GUILD TRUST
(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019

THE NEW GUILD TRUST

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THE NEW GUILD TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Members	C Whittaker (resigned 5 February 2019) S Kuzubasoglu D Webster H Frost (resigned 5 February 2019) S Brough	
Trustees	D Webster (Chair of Trustees) S J Dutton L Eagle M D Fitzjohn (Resigned 5 February 2019) A J Hulland (Resigned 5 February 2019) P Humphreys K Peters M Robson A Walmsley-White (Resigned 5 February 2019) C D Whittaker (Resigned 5 February 2019) H Frost (Appointed 5 February 2019) S Brough (Appointed 5 February 2019) M Bennett (Appointed 5 February 2019)	
Senior management team		
- Accounting Officer/Chief Executive Officer/Headteacher	Mrs K Peters	
- Executive Headteacher	Mrs D Shaw	
- Head of School	Mr R Muller	
- Head of School	Mrs A Lupton	
- Headteacher	Mrs R Davies	
Company secretary	E Searl (Appointed 7 November 2018)	
Company registration number	11185205 (England and Wales)	
Principal and registered office	Moorpark Junior School Park Road Burslem Stoke-on-Trent ST6 1EL	
Academies operated	Location	Principal
Moorpark Junior School	Stoke-on-Trent	Mrs K Peters
Jackfield Infant School	Stoke-on-Trent	Mrs R Davies
Alexandra Junior School	Stoke-on-Trent	Mrs D Shaw
Alexandra Infants' School	Stoke-on-Trent	Mrs D Shaw
Independent auditor	Hardings Chartered Accountants 6 Marsh Parade Newcastle-under-Lyme Staffordshire ST5 1DU	

THE NEW GUILD TRUST

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank Limited
Fountain square
Hanley
Stoke-on-Trent
Staffordshire
ST1 1LE

THE NEW GUILD TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2019

The trustees present their annual report together with the accounts and auditor's report of the charitable company for the year 1 September 2018 to 31 August 2019. The annual report serves the purposes of both a trustees' report, and a directors' report under company law.

The academy trust operates 2 Infant and 2 Junior academies for pupils aged 3 to 11 years serving a catchment area in Stoke-on-Trent. It has a pupil capacity of 939 and had a roll of 893 in the school census in October 2018.

Structure, governance and management

Constitution

The academy trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the academy trust.

The charitable company operates as The New Guild Trust which includes the following academies:

Moorpark Juniors School
Jackfield Infant School
Alexandra Junior School
Alexandra Infants School

The trustees of The New Guild Trust are also the directors of the charitable company for the purposes of company law. Details of the trustees who served during the year, and to the date these accounts are approved, are included in the Reference and Administrative Details on page 1.

Members' liability

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

Trustees' indemnities

As part of the overall insurance cover taken out with third party insurers the trust has taken out insurance relating to Governors' Indemnity. The limit of Indemnity cover is £5,000,000 in this respect.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Method of recruitment and appointment or election of trustees

The management of the academy trust is the responsibility of the trustees who are elected and co-opted under the terms of the Articles of Association.

The Articles of the Association require the members of the trust to appoint at least 3 Trustees to be responsible for the statutory and constitutional affairs of the charitable company and the management of the academy.

Staff and parent trustees are recruited by nomination and election by the board of trustees. Community trustees are recruited by invitation from the Chair of the board of trustees or the Headteacher of persons known to the academy trust who are able to benefit the academy trust by their knowledge and expertise. Staff trustees are recruited by nomination by all school staff. Parent trustees are invited to express an interest in joining the board of trustees and the elected by ballot. Other trustees are recruited by invitation from the Chair of the board of trustees or the Headteacher of persons known to the academy trust who are able to benefit the academy trust by their knowledge and expertise.

All Trustees will complete a skills check assessment to establish their areas of strength to bring to the Trust and also areas that the Trust can help to develop. All Trustees complete a biography which is shown on the Trust website.

The Trust currently has:-

3 Members

9 Trustees

The term of office for Trustees is 4 years.

The Trust has a vacancy for 1 member.

Policies and procedures adopted for the induction and training of trustees

The training and induction of trustees will depend on their existing experience. New trustees will be appointed according to the level of expertise which meets the requirements of the academy trust. Where necessary, training will be given on legal, financial and educational matters.

A skills audit is performed to allocate the trustees to the committee to which their skills are best suited. The trustees then receive additional training on the responsibilities of being a part of the board of trustees of the academy trust.

Trustees are expected to read and understand the memorandum and articles of association and Scheme of Delegation. They will be provided with minutes from previous meetings.

All members and Trustees are required to obtain satisfactory disclosure and barring service check prior to appointment. The Chair of the Trustees will complete an enhanced DBS which is signed by the secretary of state.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Organisational structure

The board of trustees are responsible for the overall strategic direction of the academy trust. The trustees have a duty to act for the fulfilment of the academy trust objectives. They set the strategic direction, and determine the policies and procedures of the academy trust whilst holding each academy within the academy trust to account. The trustees will meet at least three times a year and local governing body committees will report to meetings of the board of trustees throughout the year via the Executive board.

The Accounting Officer/CEO of the Trust works closely with the leadership teams in each academy. This group of people form the Executive board.

The board of trustees and each academy committee do not exercise a managerial role. The leadership and management across the academy trust is delegated by the board of trustees to the Senior Leadership Team within each academy that make up the Executive board. The Senior Leadership Teams are responsible at an executive level for implementing the policies laid down by the board of trustees and reporting back to them through various committees. This includes actions concerning the budget, staffing, and school improvement.

The strategic responsibilities are distributed between the two committees:-

- Standards
- Resources and Audit

The Headteacher at Moorpark is the Accounting Officer and is responsible for the authorisation of spending within agreed budgets. Some spending control is devolved to designated budget holders within the hierarchy of limits and in accordance with the approved Financial Regulations and Financial Scheme of Delegation.

Arrangements for setting pay and remuneration of key management personnel

The arrangements for setting the pay and remuneration of the key management personnel of the academy trust are subject to the 'school teachers pay and conditions document and guidance on school teachers pay and conditions'. The determination of leadership pay is in line with the school group size and relevant scale points attributed to the group pay range.

Incremental rises are dependent upon the successful completion of the previous years' performance management cycle and quality assured by the Senior Leadership Team within each academy. Recommendations for pay increases are made by the Senior Leadership Team to the academy committee and their decision is validated by the board of trustees at the Autumn term meeting.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Trade union facility time

Relevant union officials

Number of employees who were relevant union officials during the relevant period	1
Full-time equivalent employee number	1.00

Percentage of time spent on facility time

Percentage of time	Number of employees
0%	1
1%-50%	-
51%-99%	-
100%	-

Percentage of pay bill spent on facility time

Total cost of facility time	-
Total pay bill	3,743,695
Percentage of the total pay bill spent on facility time	-

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	-
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Related parties and other connected charities and organisations

The members, board of trustees, academy committee members and the accounting officer all complete a pecuniary interest declaration on an annual basis. This declaration sets out any relationship with the academy trust that is not directly related to their duties within these roles. Each individual is also required to declare a potential 'conflict of interest' if it arises between such declarations. Once a declaration has been made, the individual concerned takes no further part in any decision relating to the matter declared.

During the year the Academy utilised the services of Edenfield Health and safety which is the company of trustee Mr M Robson. Statement of assurances have been completed for these transactions and the total cost which has been incurred is £1,006. Due to the amount not reaching the required ESFA limit no prior authorisation for these transactions was necessary by the ESFA. The services provided have been charged at no more than cost.

The Trust also utilised the services of DUCAL International which is the company of Christina Whittaker. Statement of assurances have been completed for these transactions and the total cost incurred before April 2019 was £2,400. The services provided have been charged at no more than cost. Due to the specialism of Christina's work there were no alternative providers of this nature. Christina Whittaker resigned from her Trustee and Member role on 5 February 2019.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Objectives and activities

Objects and aims

The New Guild Trust believes in the sum of its parts to be greater than its equal through trust, collaboration and high expectations to ensure the best education and employment for all children and adults alike.

The Trust aims to:

- Provide a curriculum for the needs of every child that will be full of opportunities, nourishment and growth.
- Employ people who work with our children and families as the golden thread throughout, providing care, warmth and inspiration to all; they are strong with love, proud with belonging and provide the best education as firm foundations for everyone's success.
- Care for everyone, communicate well, be highly organised, work well individually but equally well together.
- Work with business, external educational leaders and the wider society to ensure the success in our schools goes above and beyond into employment opportunities for the future and for the prosperity of local communities and global citizenship.
- Conduct business in accordance with the highest standard of integrity, probity and transparency in compliance of the Academies Financial Handbook.
- Oversee the financial performance of the Multi Academy Trust and make sure all funding is well spent on teaching and learning with best value for money.

Objectives, strategies and activities

The four individual Infant and Junior schools in the New Guild Trust formally converted to form the Multi Academy Trust in July 2018.

The strategic development plan for the Trust was created by the senior leaders of each school within the Executive board and has been further developed through consultation with each local community governing body and trustee committees.

The priorities identified in the plan are informed from individual self-evaluations of performance, external and peer to peer reviews of teaching and learning alongside the analysis of assessment information in each school at the end of key stage and internally. In addition to this information the outcomes of external teaching and learning reviews further inform the school and MAT priorities. Performance management targets are set within each school to mirror the objectives for school specific and MAT shared priorities where applicable.

There are shared networks across the MAT that formulate their action plans from and to the main development plan. These cover the key areas of:

- English
- Maths
- Science
- Sport/ PE
- PHSE
- RE
- SEND
- Attendance and family support
- School business management

Each individual school incorporates the shared MAT priorities alongside school specific areas of improvement. In each school, middle and senior leaders create individual action plans for specific curriculum priorities. These cover other key areas of:

- Humanities and creative arts
- Computing
- Early Years Foundation stage
- Outdoor education / forest schools

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The objectives and aims for the period September 2018 to August 2019 were as follows:

Priority 1: outcomes

- Improve achievement and attainment in our academies to be consistently good and that pupils of all abilities across the Trust make at least expected progress from their starting points.
- Progress of most vulnerable pupils improved each year so that the gap reduces year on year to narrowest it has ever been.
- To be judged good or outstanding within 3 years of conversion and to remain or improve on that.
- To exceed floor targets each year in the key indicators set by the dfe for the end of each key stage.
- Pupils in the academy attend regularly and rates are at least equal to national
- Persistent absence reduces year on year, aiming to eradicate by 2020.
- Persistent absence of pupil premium children is below national.
(taking into account contextual information.)

Priority 2: teaching, learning and assessment

- Quality of teaching and learning in 100% classrooms is at least good.
- Network of core leadership across the MAT is able to provide external school to school support.
- Shared assessment tools are efficient and effective at all levels of access for recording and reporting.

Priority 3 : leadership and management

Business management of the MAT is robust and effective

- **Meet all legal requirements** : audit reports show compliance in:
- **Finance** –budget forecasts are accurate and sustainable, min breaches, meet target for at least 5% surplus budget each year.
- **health & safety** – safeguarding policy and practice is rigorous and highly organised with supporting documentation/ evidence of systems.
- **GDPR** – compliance.
- **Personnel, HR and payroll systems are efficient** – all staff are well supported with pastoral support and their pay is accurate and on time.
- **Admissions** – school places are oversubscribed in Nursery, Reception. (JIS not AIS)

Effective communication

- All members of the MAT leadership and governance structure are fully informed of development and progress.

Developing the workforce

- Recruitment, training and development of our workforce of leaders, teachers, support staff and administrators will result in the delivery of an outstanding provision for all our pupils.
- Ethos of continued professional development and GROWTH mindset.
- There is a feeling of good wellbeing across the workforce.

Quality of governance (trustee & LCGB)

- Leadership and Governance across the Trust is excellent and succession planning is effective in securing leaders of the highest quality across the Trust.
- MAT growth is clearly defined with policy and plans for new joining schools.

Priority 4: Personal Development, Behaviour and Welfare

Safeguarding remains of the highest standard

- Fully compliant against statutory requirements for Safeguarding.
- High quality SEND offer in each school.
- Best value demonstrated for Pupil premium funding.

Growth mindset and wellbeing of staff and pupils

- Staff and children show resilience, self-regulation and motivation in all aspects of school life.

Equal Opportunities

The trust is committed to employment policies which follow best practice based on equal opportunities for all employees irrespective of sex, race, colour, disability or marital status. The trust gives full and fair consideration to applications for employment from disabled persons having regard to their particular aptitudes and abilities.

Public benefit

The trustees have complied with their duty to have due regard to the guidance on public benefit issued by the Charity Commission in exercising their powers and duties.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Strategic report

Achievements and performance

Summary of progress from the period September 2018 to July 2019 : Outcomes: key performance indicators with detailed end of key stage outcomes.

Foundation stage, Phonics and Key Stage 1 Results

Alexandra Infants School

EYFS – good level of development: Although GLD is below National for all pupils 63%, it is significant to note that the stable pupils in this school achieved 69% which is broadly equal to national. GLD for all pupils has also improved in comparison to 2018. PP pupil attainment is well above the GLD national average. Pupil premium gap has closed, meeting standards above national.

Phonics: this year this school has dipped below national, there was a high percentage of mobility and pupils with SEND in this cohort where 70 % of Non-mobile pupils achieved the phonics standard by the end of year 1. Ongoing, the PP gap in this cohort is going to be harder to diminish.

Key stage 1: reading, writing and maths are all broadly in line with National expected standards and show an increase from 2018 in all subjects. Pupils achieving greater depth is below national in all subjects although transformation from EYFS shows an increase of 8% in reading and Maths. In 2019, the gap has closed between PP pupils and national in achieving the expected standard in maths. Although the gap is closing from entry on baseline, the school will continue to target closing the gap in reading and writing. Improving the achievement at greater depth in all subjects is a priority area for all pupils and there is planned continued development for improvement.

Jackfield Infant School

EYFS - Good level of development: Although GLD is below national, there has been a 24% increase since baseline on entry, which has increased from last year. Stable children achieved GLD 65%. 11 pupils were placed on the SEND register in July 2019, additional needs are being addressed. Pupil premium gaps between PP and national are significant due to the high percentage of SEND PP pupils in these cohorts. In Rec 42% of PP are on the SEND register and 35% of PP in Y1 are on the SEND register.

Phonics: Y1 Phonics has dipped below national this year, the school has been above national in previous years. The results in this cohort have been impacted by the high number of SEND pupils. 86% of non-SEND pupils achieved the threshold. Pupil premium gaps between PP and national are significant due to the high percentage of SEND PP pupils in these cohorts. 35% of PP in Y1 are on the SEND register. Ongoing, the PP gap in this cohort is going to be harder to diminish.

Key Stage 1: reading, writing and maths all in line with National for expected standards. Pupils achieving greater depth is in line with National in Reading and Maths and above in Writing. Transformation from EYFS shows an increase of 36% in Reading, 29% in Writing and 13% in Maths, of children who converted from emerging at the end of EYFS to Expected at KS1.

The PP gap at the end of key stage one is closing most rapidly in maths in comparison to national others, where PP are above national. The gap remains significant in reading and writing in comparison to national, although the gap has closed in comparison to the gap on entry to EYFS. (KS1 PP is above national PP but aspirational targets remain to close the gap towards national others). This is a continued priority to continue to close the gap for children working at expected levels in reading and writing and for greater depth in all subjects.

Key Stage 2 Results

Alexandra Junior School

Attainment: Although attainment is below National Floor Standards (65%). Attainment in writing 75% has risen to be roughly in line with national and results have improved in maths and EGSP. In reading, attainment is broadly equal to last year even though progress has again improved. The contextual factors affecting reading most significantly is 80% EAL and mobility is significantly above national. The gap between pupil premium to national others is closing towards national in greater depth at a faster rate than national and there is an improving trend in closing the gap in writing and maths for pupils achieving the expected standards. Closing the gap of PP and all pupils to national others in reading remains the target priority.

Progress: Alexandra Juniors has secured average progress in maths and reading and above average in writing. Progress for pupils with SEND is way above national.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Moorpark Junior School

Attainment: Pupils achieving the expected standard by the end of key stage 2 is above national in Maths, ESPG, writing and below in reading. GDS is above national in writing. Reading, writing & maths (RWM) combined is broadly equal to national for attainment expected and greater depth standards. Improving 3 year trend for combined RWM expected and greater depth.

The achievement gap between pupil premium to national others meeting expected standards has closed in ESPG, writing and maths. PP in reading is below national as is all pupils, however the gap is closing over a 3 year trend towards national others in expected reading,

Progress: Moorpark is below average in maths, well below in reading and average in writing (a number of pupils with significant contextual factors have extremely low progress, when this is adjusted the progress would be average in maths, still below in reading and above in writing). Progress of disadvantaged is below national and remains a priority for the school to work on. Progress for pupils with SEND was above average in writing but below average in reading and maths (as above, contextual pupil factors have impacted on the overall average). Historically SEND progress has been above national at this school.

Overall: schools need to be above floor in at least attainment or progress. Both junior schools meet the key stage 2 performance indicator to be above floor.

Current OFSTED grading:			
Jackfield Infant	Alexandra Infants	Moorpark Junior	Alexandra Juniors
GOOD	REQUIRES IMPROVEMENT	GOOD	REQUIRES IMPROVEMENT

All schools are due and awaiting inspection from 2020.

% Attendance over 3 years 2017 – 2019

	Jackfield Infant		Alexandra Infants			Moorpark Junior			Alexandra Juniors			National	
whole school	93	95.9	94.5	92.7	93.9	94.1	95	95.7	96.2	95.2	95.92	95.9	97%
PA	16.2	12.8	13.6	28.9	17.8	18.3	11.8	11.2	9.54	13	12.3	11.1	10.4
PP	92	94.1	93.1	93.8	93.7	94.3	94.4	94.9	96.2	94.5	94.9	94.9	

The MAT attendance network has ensured consistent policy and practice across the MAT.

Attendance and persistent absence is improving in all schools over a three year trend, however still below national. This is for all pupils and for disadvantaged pupils. A significant number of strategies continue in all schools to improve attendance.

Teaching, learning and assessment.

There is a stable quality teaching staff workforce across all schools. 100% demonstrate at least good. 30% of teaching is judged as outstanding across the MAT. Staff retention remains a strength across all schools.

All schools have continued to work with external teaching and learning consultants to review and revise strategies to support the development in standards. External teaching and learning reviews report strong and sustained progress in all schools.

Jackfield Infant school have sustained evidence to show outstanding progress and provision in EYFS and the transformation by the end of key stage 1.

There has been a continued significant focus on joint practice development for staff at various stages of career and development needs to improve the quality of teaching and learning in the core subjects.

The MAT continues to complete moderation for all core subjects both internally and externally with other schools and organisations to secure judgments of teacher assessment.

The core subject networks continue to meet at least half termly. Consistent policy and progression has been developed for the maths curriculum, with a visual policy for parents and staff including mental maths progression. Planned deep dives continue for 2019-2020 focusing on mastery and challenge for greater depth.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

All schools are working in their second year of maths mastery with the regional maths hub. The quality of maths reasoning, problem solving, basic skills and calculation have all continued to improve. There is a clear and effective progression of skills from Early years to the end of key stage 2.

The impact of the maths mastery development can be seen in the outcomes in all schools, in particular for the disadvantaged pupils where the gap is closing more rapidly towards national.

Four terms of work have been completed in Alexandra Infants and Juniors within a SIFF project focused on developing English leadership. The project has led to significant impact on the quality of English leadership and curriculum across both schools. English results at the end of key stages have improved in 2019 for writing and ESG, improving in key stage 1 and whilst remaining equal to 2018 for reading in key stage 2, progress in this area of core subject leadership has continued to improve.

All schools in the Trust continue as members of the Ogden Trust Stoke North Partnership for science and Moorpark are leading this collaborative for schools in the wider community as the hub school. Furthermore, Moorpark is leading on a primary science across the city project and completed a pilot study for secondary transition within the work of the DfE Stoke Opportunities Area.

Moorpark and Jackfield are supporting other schools for core subject development within a National Support School capacity as NLE (National Leader of Education) and SLE (School Leader of Education), this is through a DfE school improvement offer and through the Stoke Opportunities Area projects. Alexandra Infants are taking part in the DfE school improvement offer where they are working with a national literacy hub in Birmingham to support English development in EYFS and for reading challenge in key stage 1. Through the grant and with matched funding the school have also purchased Accelerated Reader for Year 2 pupils. This project is supported by the DfE until Spring 2020.

Alexandra Infants and Juniors have completed a year of whole school English Speaking Board programme with positive impact on oracy skills, this has also been supported through a mini project with the Stoke opportunities area. The school intends to sustain the programme through their own assessments. Furthermore, the schools demonstrate significantly rapid progress with excellent practice and pedagogy for children new to English.

Behaviour, safety & Wellbeing

All schools have continued commitment, to be highly skilled and informed of attachment and trauma with regular training and deployment of skills to provide a high standard of provision for children with emotional, social and mental health needs. Jackfield and Moorpark completed a joint training day on Emotion Coaching, Alexandra Infants and Juniors have this planned for 2020.

There have been no permanent exclusions. Fixed term exclusions continue to be rare in most schools and although there has been an increase this year at Moorpark, this has been due to a significantly challenging, but small number of high needs cases needing specialist support, they remain below national averages.

Safeguarding continues to be robust. Peer to peer reviews support the annual safeguarding evaluation and report to the local authority safeguarding board. All schools in the trust provide a high level of family support and early intervention. The trust have planned for external safeguarding reviews next year to officially recognise the standard of work and to identify any further areas for improvement. All schools have engaged thoroughly with the Stoke Opportunities Area Better together project and have found the expert supervision provided by a link social worker to be an invaluable asset to their safeguarding decision making and support. External organisations, such as Younger Minds and Social care personnel, regularly comment on the positive and proactive professionalism and ethos of all schools in the trust.

Moorpark have been accepted into the NHS mental health trailblazer initiative and this will further inform the MAT development of supporting children and families with mental health during the next year and beyond.

The electronic system for reporting and recording safeguarding (CPOMS) has been embedded in every MAT school. The system is now also used for SEND, emotional/ behavioural and attendance tracking and reporting.

The MAT SEND network have introduced an electronic provision mapping tool across all schools and will be exploring the greater potential for the recording, reporting and monitoring of all special needs and pupil premium provision to serve more accurate best value for money analysis of these areas.

External and peer to peer reviews of teaching and learning in the core subjects consistently report that pupil engagement in learning is outstanding in all schools.

All schools have invested in upgraded security systems to safeguard the school site.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

All schools have explored different aspects of wellbeing with staff and children over the last year, ranging from Yoga for Y6, to staff working with research to explore and review no marking challenges. Staff feedback shows that there is a great understanding of keeping a healthy mind following the SOC (single opportunity counselling) whole MAT training day led by the NSPCC. All schools have taken steps into strengthening awareness and understanding of growth mindset approaches to life and learning development. This will be a continued area of shared development across all schools in the MAT to enable all pupils to show a strong awareness of how to challenge their own abilities with resilience and effort to improve. Moorpark have embarked upon Philosophy for Children (P4C) as a whole school strategy from September 2019 and will inform MAT development for this area in the future.

Leadership & Management

Business management at both a trust and individual school level is now supported by an appointed CFO and therefore reducing external support. Monthly trust management reports are shared with all trust board members and in depth with the finance committee chair.

Business management has had rapid, yet strong development of the schools' leaders in all areas of the standards within the academy financial requirements. Onwards from the Autumn 2018 first external audit, the Trust's systems and reporting have demonstrated sustained accuracy and full compliance within termly external and peer to peer audits through 2018 and 2019.

Continued retention of newly qualified staff over the last four years has sustained at 75% staying in permanent employment within the trust. (Newly qualified staff who have left the trust has been due to the relocation of home).

All MAT and school policies are compliant with statutory requirements. The MAT has a compliant website.

The MAT is compliant for GDPR and has continued to develop the role of DPO across the schools. All staff have completed GDPR audits to inform training.

The MAT budget has no deficit over three years. All ESFA submissions are accurate and on time.

Communication across the MAT schools has improved for families through the introduction of open and closed platforms of social media.

All MAT documentation is shared and available for all trust board members and trustees and this has ensured frequent communication and transparency.

There is a local community joint governing body established for each group of infant and junior schools in their locality.

The Trust's scheme of delegation has been successfully adopted to ensure consistent application of policies and decision making across each school, governing body and the trust board.

The trust board have completed the Academies handbook requirement for a resources and management self-assessment tool. The evaluation tool showed that the trustees understand their roles, the information they receive and that the MAT is operating for best value.

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the academy trust has adequate resources to continue in operational existence for the foreseeable future. For this reason the board of trustees continues to adopt the going concern basis in preparing the accounts. Further details regarding the adoption of the going concern basis can be found in the statement of accounting policies.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Financial review

Income for the period was £5,018,251 of which £4,208,706 was provided by the Department for Education (DfE) via the Education and Skills Funding Agency (ESFA) by means of standard grants to cover operational and capital costs. The remaining £809,545 was as a result of donations, other government grants and other trading activities including funds generated by extended school activities.

Expenditure for the period was £5,178,939 with the largest element of this expenditure being attributed to staff costs totalling £3,774,452 for the period. The depreciation and amortisation charge on tangible and intangible assets of £135,242 has been included. Net deficit for the period was £160,688.

The academy trust element of the Pension fund that forms part of the Local Government Pension Scheme was valued at 31 August 2019 showing a net deficit of £2,533,000.

As at 31 August 2019, the net book value of tangible fixed assets was £6,761,416 and the movements are shown in note 13 of the accounts. The assets were used exclusively in providing education and the associated support services to the pupils across the academy trust.

The academy trust complies with the principles of financial control as outlined in the Academies Financial Handbook and the accounts direction. Financial performance is monitored monthly and Management reports are sent to all Trustees/Members. The CFO meets with the Chair of the Resources and Audit Committee to discuss the MATs financial performance. There are regular reviews of the finances within the Local Governing Board meeting, Resource and Audit committee meetings and the Full Board meetings. All key policies are published on the Trust website.

The trust uses HCSS budgeting and accounting software to closely monitor the budget in each academy. Information from this is consolidated at MAT level. This allows an increased level of control both over current spending and the development of future budgets to ensure long-term viability of individual academies.

Reserves policy

Any reserves held are in accordance with the requirements laid down in the Master Funding Agreement and by the Education & Skills Funding Agency. The level of reserves held takes into account the nature of income and expenditure streams, the need to match them to commitments, including future capital projects, and the need to maintain sufficient reserves to cover any unexpected urgent expenditure requirements, especially to buildings repair not covered by insurance. The board of trustees identify capital projects on an annual basis and reserves are reviewed alongside this exercise. The board of trustees will review the level of reserves and reserves policy annually.

As at 31 August 2019 the academy trust has reserves of £338,736 with unrestricted funds of £137,063 and restricted funds of £201,673.

The level of reserve for each academy will be reviewed on an annual basis as part of the annual budget cycle.

The Trust will aim to hold Working Capital reserves at each month end to cover the cost of one month's payroll commitments and committed expenditure. Reports will be made to the CEO if funds look insufficient.

The level of reserves held takes into account the nature of income and expenditure streams, the need to match them to commitments, including future capital projects, and the need to maintain sufficient reserves to cover any unexpected urgent expenditure requirements, especially to buildings repair not covered by insurance.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Investment policy

The investment policy supports the reserves policy. The academy trust seeks to adopt a cautious, prudent and well-diversified investment stance taking into account future cash flow projections to balance potential returns with appropriate levels of risk whilst attracting as high an interest returns as possible.

The Trust aims to manage its cash balances for the day to day working capital requirements of its operations, whilst protecting the real long-term value of any surplus cash balances against inflation. Reserve Funds will be held with Lloyds Bank or in other instruments and investments as agreed from time to time by the Board of Trustees. On the date of approval of this report, the trust holds no investments.

Principal risks and uncertainties

The Trustees are responsible for the management of the risks faced by all the Trusts academies. Risks for each academy are identified and assessed in each individual academy. Each Academy holds a risk register which analysis's risk over a number of categories. The Trust has a main risk register for the MAT. This is reviewed by the leadership team and Audit committee annually. The trustees can then review strategies and ensure that the risk is reduced to low impact and incidence levels.

The categories covered are:-

- Strategic
- Organisational
- Financial Risks
- Compliance
- Operational
- Safeguarding

The system of internal control is designed to manage risk to a reasonable level rather than eliminate it.

The key uncertainties which the trust face include:-

- The risk of government policy funding changes upon which the academy has considerable reliance.
- Potential fall in nursery/junior numbers due to local competition and aggressive marketing practices.
- The financial statements report the share of the pension scheme deficit on the Academy's balance sheet in line with the requirements of FRS102.
- Staffing issues such as loss of Senior Management, epidemic sickness or long term sickness rendering the academy unable to function effectively and efficiently.
- Financial commitments made without adequate authorisation.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Academy	Area	Risk	Strategies
The New Guild Trust	Academy improvement - School Performance and quality of education is at least good in all schools	<ul style="list-style-type: none"> Performance of schools not improving sufficiently or quickly enough impacts on OFSTED judgements and therefore reputation of the Trust. 	<ul style="list-style-type: none"> Prioritise resources to ensure rapid school improvement – ICT/equipment/books Ensure accurate and efficient assessment and monitoring systems are in place to ensure progress of the quality of education. Ensure link Trustees and LCGB are informed to provide another layer of support and challenge. School to school support deployed effectively.
The New Guild Trust	Leadership – creating a self-sustaining, system led, collaborative approach to improvement.	<ul style="list-style-type: none"> National shortage of high quality school leaders impacts on ability to recruit within the Trust Leaders resign or move from the Trust 	<ul style="list-style-type: none"> Ensure quality succession planning of senior leadership across the trust. MAT executive board ensures that leaders across the trust understand the priorities in each academy school.
The New Guild Trust	Business – To strengthen the Trust to ensure future sustainability and efficiency.	<ul style="list-style-type: none"> An academy becomes financially unviable due to fall in pupil numbers/high rise in staff pay progression. Adverse changes to national funding formula. Changes to High Needs funding impacts on capacity to support pupils with SEND. 	<ul style="list-style-type: none"> Effective planning and management of staffing and resources to identify impact on budget over time to inform strategic decision making. Effective financial management systems in place. Monthly reporting to CFO/CEO of positions. Services for SEND ensure early identification, intervention, assessment is always robust to secure EHCP provision alongside budget planning to ensure appropriate resources are meeting the needs of SEND pupils.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

<p>The New Guild Trust</p>	<p>Business – MAT Growth plans</p>	<ul style="list-style-type: none"> • Uncertainty with regards to the future merger with other schools – not enabling the Trust to grow • Trust grows too quickly - embarking on high risk ventures weakens other areas of school improvement/ finance. 	<ul style="list-style-type: none"> • Liaising closely with the Trust and CEO and AO of other Trusts to ensure strong relationships are forged and shared visions are growing to enable schools to naturally merge. • Full due diligence, including risk register and financial forecasts to be completed. Transparency of findings to the Trust.
<p>The New Guild Trust</p>	<p>People – To ensure staff/pupil wellbeing</p>	<ul style="list-style-type: none"> • Unable to retain quality staff/ fall in pupil numbers reduces resources/ staffing across the Trust impacts negatively on the long term viability and performance. • Staff absence rate continues/ long term sicknesses to be covered impacting on risks to budgets. 	<ul style="list-style-type: none"> • Work load and work life balance strategies focused priority for all in staff in all academy schools, fixed item on executive board agenda. • Marketing strategies are in place for recruiting pupils • Ensure all school have sufficient staff coverage within their staff absence policies. • Monthly monitoring of academy school budgets
<p>Jackfield Infant</p>	<p>Academy</p>	<ul style="list-style-type: none"> • Slight drop in pupil numbers having an adverse impact on the school budget. • Low surplus due to EYFS funding formula. 	<ul style="list-style-type: none"> • Increasing marketing of the school. • Review cost saving areas – Schools Resource management tool. • Reviewing potential areas for support from link junior school for staffing.
<p>Moorpark Junior</p>	<p>Academy</p>	<ul style="list-style-type: none"> • Roles and responsibilities of administration team revised in view of the changes to the SBM/ CFO responsibilities 	<ul style="list-style-type: none"> • Strategic review of admin roles across the MAT to ensure capacity is met.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Moorpark Junior	Academy	<ul style="list-style-type: none"> Capacity of SLT with CEO/Headteacher completing NLE duties. Loss of 1 assistant head resulting in the accountability of the remaining Assistant Head to deputise in Headteachers absence. 	<ul style="list-style-type: none"> Assistant Head made Head of School to ensure accountability whilst headteacher is absent in duties.
Alexandra Infants	Academy	<ul style="list-style-type: none"> Fall in pupil numbers impacting on reduced of resources (staffing and materials). 	<ul style="list-style-type: none"> Increased marketing of the school. Reviewing cost saving areas – Schools Resource management tool to review staffing structure. Review of teaching group sizes to support budget and staffing factors. Use of staff from partner Junior school for classroom support.
Alexandra Infants	Academy	<ul style="list-style-type: none"> Reduction in SBM to share SBM capacity across two schools, risks on quality of finance and business. 	<ul style="list-style-type: none"> Review the trial of access to SBM from partner school to ensure this is effective for both schools.
Alexandra Juniors	Academy	<ul style="list-style-type: none"> Impact of staff changes and recruitment on day to day administration through shared SBM role across two schools. 	<ul style="list-style-type: none"> Review the trial re-deployment of the existing SBM to support finance across the two schools to ensure this is most effective.

Financial and risk management objectives and policies

Risk is managed at The New Guild Trust through sound financial practice as stipulated in the Trusts Accounting and Finance Policy. The Trust is committed to strengthening the efficiency of the finance functions across the Trust and retaining expertise within. Financial software and database systems have been installed across the Trust to allow collaborative working. The Trusts financial policy and procedures are adopted in each academy to improve internal auditing and advice is sought from the Trust's external auditors to ensure best practice. The Accounting Officer and SBM's ensure they meet regularly to standardise processes and maximise economies of scale through combined procurement.

Fundraising

Within the provisions of the Charities (Protection and Social Investment) Act 2016, section 13, the Trust supports fundraising for the individual schools and for external charities. The Trust complies with the Accounting and reporting by charities; statement of recommended practice, applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK (FRS 102), charities SORP.

THE NEW GUILD TRUST

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Plans for future periods

Achieving high standards of education is a constant aim for every school in the Trust to be at least good. Longer term, we envisage the work of the trust will involve supporting more schools in their development and improvement. The Trust will develop capacity and will aim to grow in the future.

Future plans are financed from income direct for the DfE, related to pupil numbers and other lump sum factors. Trustees will ensure funding is invested appropriately for the next generation of pupils as they have done in the past for current pupils.

The trust is continuing to look at development after discussion with the Regional Schools Commissioner and will be looking at how the trust grows in order to fulfil its vision and ethos.

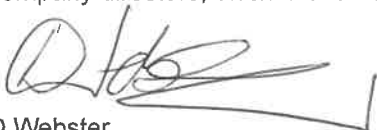
At the date of approval the trust was not negotiating the sponsorship or entry of any other school or academy. The trust has a strategic development plan in place and any growth plans will be subject to the capacity of the trust and the conduct of due diligence.

Auditor

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees' report, incorporating a strategic report, was approved by order of the board of trustees, as the company directors, on 27 November 2019 and signed on its behalf by:



D Webster

Chair of Trustees

THE NEW GUILD TRUST

GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2019

Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that The New Guild Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The board of trustees has delegated the day-to-day responsibility to the principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The New Guild Trust and the Secretary of State for Education. They are also responsible for reporting to the board of trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of trustees has formally met 3 time during the year. Attendance during the year at meetings of the board of trustees was as follows:

Trustees	Meetings attended	Out of possible
D Webster (Chair of Trustees)	3	3
S J Dutton	0	3
L Eagle	1	3
M D Fitzjohn (Resigned 5 February 2019)	0	2
A J Hulland (Resigned 5 February 2019)	0	2
P Humphreys	2	3
K Peters	3	3
M Robson	2	3
A Walmsley-White (Resigned 5 February 2019)	0	1
C D Whittaker (Resigned 5 February 2019)	1	1
H Frost (Appointed 5 February 2019)	1	2
S Brough (Appointed 5 February 2019)	3	3
M Bennett (Appointed 5 February 2019)	1	2

The Members board meets once a year and the attendance is as follows:-

Members	Meetings attended	Out of possible
D Webster	1	1
S Brough	1	1
S Kuzubasoglu	1	1
C Whittaker (resigned 5 February 2019)	1	1
H Frost (resigned 5 February 2019)	1	1

The standards committee is a sub-committee of the main board of trustees. Its purpose is to monitor and evaluate standards and performance of all pupils in the schools. The committee receive reports of monitoring visits including external reviews.

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
S J Dutton	1	2
K Peters	3	3
H Frost (Appointed 5 February 2019)	3	3

THE NEW GUILD TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The resource and audit committee is a sub-committee of the main board of trustees. Its purpose is to maintain oversight of the utilisation of financial and other resources across the MAT. The committee also maintains an oversight of the MAT governance, risk management, internal control and value for money framework. The committee recently combined to form one Resources and Audit from 2 separate Resource and Audit committees in February 2019.

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
D Webster (Chair of Trustees)	3	4
L Eagle	2	4
P Humphreys	1	4
K Peters	4	4
M Robson	1	4
S Brough (Appointed 5 February 2019)	4	4
M Bennett (Appointed 5 February 2019)	0	1
E Searl (in attendance)	4	4

Review of value for money

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

THE NEW GUILD TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

Key Area	Resources	Outcome/Impact
Impact of SBM leadership and management within offices.	SBM deployed across 2 schools rather than employing additional SBM which is not cost efficient due to budget constraints.	Admin budget for Alex Infants/ Alex Juniors has been reduced allowing a balanced budget.
Ensuring Budgets are balanced	CFO completes monthly monitoring completed by CFO and reported to CEO and chair of Finance.	Ensuring all schools are sustainable over the medium term.
Grants and Bids	Schools have made a concerted effort to submit applications for grants and alternate sources of funding.	Science grants, community investment funds have been successfully submitted allowing the procurement of educational resources that otherwise would not have been possible.
Inter-academy collaboration and support, particularly in areas of assessment, staff development, recruitment and specialisms such as SENCO	The MAT has invested in training staff as MAPA trainers. SENCO is shared between the Alexandra Infants and Juniors.	This has enabled the trust to effectively train others within the trust rather than purchasing training from other providers which has proven cost effective. Cost effective in using 1 staff member for 2 schools.
Financial Management	Various categories of expenditure have been targeted to achieve a reduction in cost. The MAT's SLA's re-negotiated for Catering, Cleaning, ICT Support services, insurances and finance support services. Option appraisal completed to ensure best value.	Negotiated group discount and economies of scale on annual subscriptions for all schools. Reduction achieved in cleaning costs and also meal costs as per original quotes received.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The New Guild Trust for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and accounts.

THE NEW GUILD TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Capacity to handle risk

The board of trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the period 1 September 2018 to 31 August 2019 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the board of trustees.

The risk and control framework

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the board of trustees;
- regular reviews by the standards committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The board of trustees has considered the need for a specific internal audit function and has decided:

- To appoint Dains accountants, to complete the Internal Auditor within the Trust.
They performed additional checks throughout the first 12 months of academisation.

Two Audits have been completed - December 2018 and July 2019. Action plans and recommendations were reported to the Resources and Audit committee.

The internal auditor delivered:-

- their termly schedule of work as planned checks were carried out and a review of the following areas; income grants and other debit card entries, journal entries, purchases and review of accounting system, reconciliation and No Material issues were identified.
- Peer to peer reviews are completed by internal review by the CFO of the trust. This is to ensure that the schools are completing processes and procedures consistently.

On a termly basis, the internal auditor reports to the board of trustees through the resource and audit committee on the operation of the systems of control and on the discharge of the financial responsibilities of the board of trustees.

Review of effectiveness

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor;
- the work of the internal auditor - Dains Accountants
- the financial management and governance self-assessment process;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.
- Regular meetings between the Accounting Officer and Executive Board to review financial performance against the budget forecasts over the medium term.
- The work of the Accounting Officer and Executive Board have responsibility for the development, maintenance and review of the internal control framework. The group is advised by the Trusts external auditors.

THE NEW GUILD TRUST

GOVERNANCE STATEMENT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the resource and audit committee and will ensure continuous improvement of the system is in place.

Approved by order of the board of trustees on 27 November 2019 and signed on its behalf by:



K Peters
Accounting Officer



D Webster
Chair of Trustees

THE NEW GUILD TRUST

STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE FOR THE YEAR ENDED 31 AUGUST 2019

As accounting officer of The New Guild Trust I have considered my responsibility to notify the academy trust board of trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2018.

I confirm that I and the academy trust's board of trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2018.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



K Peters
Accounting Officer

27 November 2019

THE NEW GUILD TRUST

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 AUGUST 2019

The trustees (who are also the directors of The New Guild Trust for the purposes of company law) are responsible for preparing the trustees' report and the accounts in accordance with the Academies Accounts Direction 2018 to 2019 published by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare accounts for each financial year. Under company law, the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the members of the board of trustees on 27 November 2019 and signed on its behalf by:



D Webster
Chair of Trustees

THE NEW GUILD TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE NEW GUILD TRUST FOR THE YEAR ENDED 31 AUGUST 2019

Opinion

We have audited the accounts of The New Guild Trust for the year ended 31 August 2019 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019 issued by the Education & Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2018 to 2019.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the trustees have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

Other information

The trustees are responsible for the other information, which comprises the information included in the annual report other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

THE NEW GUILD TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE NEW GUILD TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the trustees' report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

THE NEW GUILD TRUST

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE NEW GUILD TRUST (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Timothy McNeal FCA (Senior Statutory Auditor)
for and on behalf of Hardings
Chartered Accountants
Statutory Auditor

27 November 2019

6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

THE NEW GUILD TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE NEW GUILD TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY

FOR THE YEAR ENDED 31 AUGUST 2019

In accordance with the terms of our engagement letter dated 6 July 2018 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2018 to 2019, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The New Guild Trust during the period 1 September 2018 to 31 August 2019 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The New Guild Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the The New Guild Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The New Guild Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of The New Guild Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The New Guild Trust's funding agreement with the Secretary of State for Education dated 27 June 2018 and the Academies Financial Handbook, extant from 1 September 2018, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2018 to 2019. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Academies Accounts Direction 2018 to 2019 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

THE NEW GUILD TRUST

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO THE NEW GUILD TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

Conclusion

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2018 to 31 August 2019 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Reporting Accountant

Hardings Chartered Accountants
6 Marsh Parade
Newcastle-under-Lyme
Staffordshire
ST5 1DU

Dated: 27 November 2019

THE NEW GUILD TRUST

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	Unrestricted Funds £	Restricted funds: General Fixed asset £ £		Total 2019 £	Total 2018 £
Income and endowments from:						
Donations and capital grants	3	10,371	23,884	64,787	99,042	12,385
Donations - transfer from local authority on conversion		-	-	-	-	5,450,536
Charitable activities:						
- Funding for educational operations	4	70,463	4,654,727	-	4,725,190	840,149
Other trading activities	5	171,660	22,359	-	194,019	48,771
Total		<u>252,494</u>	<u>4,700,970</u>	<u>64,787</u>	<u>5,018,251</u>	<u>6,351,841</u>
Expenditure on:						
Raising funds	6	-	3,289	-	3,289	1,043
Charitable activities:						
- Educational operations	8	139,034	4,901,374	135,242	5,175,650	798,556
Total	6	<u>139,034</u>	<u>4,904,663</u>	<u>135,242</u>	<u>5,178,939</u>	<u>799,599</u>
Net income/(expenditure)		113,460	(203,693)	(70,455)	(160,688)	5,552,242
Transfers between funds	17	(119,187)	97,645	21,542	-	-
Other recognised gains/(losses)						
Actuarial losses on defined benefit pension schemes	19	-	(800,000)	-	(800,000)	-
Net movement in funds		<u>(5,727)</u>	<u>(906,048)</u>	<u>(48,913)</u>	<u>(960,688)</u>	<u>5,552,242</u>
Reconciliation of funds						
Total funds brought forward		142,790	(1,425,279)	6,834,731	5,552,242	-
Total funds carried forward		<u>137,063</u>	<u>(2,331,327)</u>	<u>6,785,818</u>	<u>4,591,554</u>	<u>5,552,242</u>

THE NEW GUILD TRUST

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2019

Comparative information ended 31 August 2018	Notes	Unrestricted	Restricted funds:		Total
		Funds	General	Fixed asset	2018
		£	£	£	£
Income and endowments from:					
Donations and capital grants	3	6,967	5,418	-	12,385
Donations - transfer from local authority on conversion		110,746	(1,494,350)	6,834,140	5,450,536
Charitable activities:					
- Funding for educational operations	4	2,813	837,336	-	840,149
Other trading activities	5	47,126	1,645	-	48,771
Total		<u>167,652</u>	<u>(649,951)</u>	<u>6,834,140</u>	<u>6,351,841</u>
Expenditure on:					
Raising funds	6	-	1,043	-	1,043
Charitable activities:					
- Educational operations	8	24,862	752,242	21,452	798,556
Total	6	<u>24,862</u>	<u>753,285</u>	<u>21,452</u>	<u>799,599</u>
Net income/(expenditure)		142,790	(1,403,236)	6,812,688	5,552,242
Transfers between funds	17	-	(22,043)	22,043	-
Reconciliation of funds					
Total funds brought forward		-	-	-	-
Total funds carried forward		<u>142,790</u>	<u>(1,425,279)</u>	<u>6,834,731</u>	<u>5,552,242</u>

THE NEW GUILD TRUST

BALANCE SHEET

AS AT 31 AUGUST 2019

	Notes	2019		2018	
		£	£	£	£
Fixed assets					
Intangible assets	12		6,068		9,380
Tangible assets	13		6,761,416		6,825,351
			<u>6,767,484</u>		<u>6,834,731</u>
Current assets					
Debtors	14	222,563		276,418	
Cash at bank and in hand		638,224		202,754	
		<u>860,787</u>		<u>479,172</u>	
Current liabilities					
Creditors: amounts falling due within one year	15	(503,717)		(238,661)	
Net current assets			<u>357,070</u>		<u>240,511</u>
Net assets excluding pension liability			<u>7,124,554</u>		<u>7,075,242</u>
Defined benefit pension scheme liability	19	(2,533,000)		(1,523,000)	
Total net assets			<u><u>4,591,554</u></u>		<u><u>5,552,242</u></u>
Funds of the academy trust:					
Restricted funds	17				
- Fixed asset funds			6,785,818		6,834,731
- Restricted income funds			201,673		97,721
- Pension reserve			(2,533,000)		(1,523,000)
Total restricted funds			<u>4,454,491</u>		<u>5,409,452</u>
Unrestricted income funds	17		<u>137,063</u>		<u>142,790</u>
Total funds			<u><u>4,591,554</u></u>		<u><u>5,552,242</u></u>

The accounts on pages 31 to 53 were approved by the trustees and authorised for issue on 27 November 2019 and are signed on their behalf by:



D Webster
Chair of Trustees

Company Number 11185205

THE NEW GUILD TRUST

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2019

	Notes	2019 £	£	2018 £	£
Cash flows from operating activities					
Net cash provided by operating activities	20		438,678		128,486
Cash funds transferred on conversion			-		96,311
			<u>438,678</u>		<u>224,797</u>
Cash flows from investing activities					
Capital grants from DfE Group		64,787		-	
Purchase of intangible fixed assets		-		(9,932)	
Purchase of tangible fixed assets		(67,995)		(12,111)	
		<u>(67,995)</u>		<u>(12,111)</u>	
Net cash used in investing activities			<u>(3,208)</u>		<u>(22,043)</u>
Net increase in cash and cash equivalents in the reporting period			435,470		202,754
Cash and cash equivalents at beginning of the year			<u>202,754</u>		<u>-</u>
Cash and cash equivalents at end of the year			<u><u>638,224</u></u>		<u><u>202,754</u></u>

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2018 to 2019 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The New Guild Trust meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The trustees assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

Grants

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

Sponsorship income

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the statement of financial activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

(Continued)

Other income

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the accounts until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

Transfer of assets on conversion

Where assets and liabilities are received by the academy trust on conversion to an academy, the transferred net assets are measured at fair value and recognised in the balance sheet at the point when the risks and rewards of ownership pass to the academy trust. Income equal to the net assets transferred on conversion is recognised within donations and capital grant income.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

(Continued)

1.5 Intangible fixed assets and amortisation

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment.

Amortisation is provided on intangible fixed assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

- Purchased computer software 3 years

1.6 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding that require the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the statement of financial activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than leasehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Leasehold Land and Buildings	Over the expected useful economic life
Computer equipment	3 - 5 years
Fixtures, fittings & equipment	5 years

Included within leasehold land and building is leasehold land which is not depreciated.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

1.7 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods of services it must provide.

1.8 Leased assets

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

(Continued)

1.9 Financial instruments

The academy trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the academy trust and their measurement basis are as follows.

Financial assets

Trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities

Trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost. Taxation and social security are not included in the financial instruments disclosure definition.

Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

1.10 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.11 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a projected unit credit method. The TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

1 Accounting policies

(Continued)

1.12 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Education and Skills Funding Agency and local authorities.

1.13 Agency Arrangements

The academy trust acts as an agent in distributing various grants from varying bodies. Payments received and subsequent disbursements of these grants are excluded from the statement of financial activities as the academy trust does not have control over the charitable application of the funds. The funds received and paid and any balances held are disclosed in note 24.

2 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 19, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2019. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

Critical areas of judgement

There have been no areas of critical judgement made during the period of account that will have a significant effect on the amounts recognised in the financial statements.

3 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Capital grants	-	64,787	64,787	-
Other donations	10,371	23,884	34,255	12,385
	<u>10,371</u>	<u>88,671</u>	<u>99,042</u>	<u>12,385</u>

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

4 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
DfE / ESFA grants				
General annual grant (GAG)	-	3,531,672	3,531,672	597,882
Start up grants	-	-	-	100,000
Other DfE group grants	-	677,034	677,034	67,171
	-	4,208,706	4,208,706	765,053
Other government grants				
Local authority grants	-	376,846	376,846	62,283
Other government grants	-	69,175	69,175	10,000
	-	446,021	446,021	72,283
Other funding				
Other incoming resources	70,463	-	70,463	2,813
Total funding	70,463	4,654,727	4,725,190	840,149

5 Other trading activities

	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Catering income	4,133	-	4,133	87
Parental contributions	79,816	22,359	102,175	38,415
Other income	87,711	-	87,711	10,269
	171,660	22,359	194,019	48,771

6 Expenditure

	Staff costs £	Non Pay Expenditure Premises Other £		Total 2019 £	Total 2018 £
Expenditure on raising funds					
- Direct costs	-	-	3,289	3,289	1,043
Academy's educational operations					
- Direct costs	2,772,112	-	192,613	2,964,725	424,444
- Allocated support costs	1,002,340	572,863	635,722	2,210,925	374,112
	3,774,452	572,863	831,624	5,178,939	799,599

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

6 Expenditure (Continued)

Net income/(expenditure) for the period includes:	2019	2018
	£	£
Fees payable to auditor for:		
- Audit	9,500	4,000
- Other services	1,000	-
Operating lease rentals	36,050	5,259
Depreciation of tangible fixed assets	131,930	20,900
Amortisation of intangible fixed assets	3,312	552
Net interest on defined benefit pension liability	45,000	7,000

7 Central services

No central services were provided by the academy trust to its academies during the year and no central charges arose.

8 Charitable activities

	Unrestricted funds	Restricted funds	Total 2019	Total 2018
	£	£	£	£
Direct costs				
Educational operations	22,256	2,942,469	2,964,725	424,444
Support costs				
Educational operations	116,778	2,094,147	2,210,925	374,112
	<u>139,034</u>	<u>5,036,616</u>	<u>5,175,650</u>	<u>798,556</u>

	2019	2018
	£	£
Analysis of support costs		
Support staff costs	1,002,340	176,508
Depreciation and amortisation	135,242	21,452
Technology costs	65,537	1,203
Premises costs	437,621	20,069
Other support costs	507,988	34,729
Governance costs	62,197	120,151
	<u>2,210,925</u>	<u>374,112</u>

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

9 Staff

Staff costs

Staff costs during the year were:

	2019 £	2018 £
Wages and salaries	2,812,629	428,871
Social security costs	235,201	40,380
Pension costs	695,865	109,173
	<u>3,743,695</u>	<u>578,424</u>
Amounts paid to employees	3,743,695	578,424
Agency staff costs	-	3,596
	<u>3,743,695</u>	<u>582,020</u>
Amounts paid to staff	3,743,695	582,020
Staff development and other staff costs	30,757	1,275
	<u>3,774,452</u>	<u>583,295</u>

Staff numbers

The average number of persons employed by the academy trust during the year was as follows:

	2019 Number	2018 Number
Teachers	37	35
Administration and support	114	94
Management	11	12
	<u>162</u>	<u>141</u>

Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2019 Number	2018 Number
£60,000 - £70,000	3	3
£70,001 - £80,000	3	5
£80,001 - £90,000	1	1
	<u>7</u>	<u>9</u>

Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £458,585 (2018: £73,448).

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

10 Trustees' remuneration and expenses

One or more of the trustees has been paid remuneration or has received other benefits from an employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their services as trustees.

The value of trustees' remuneration and other benefits was as follows:

Mrs Karen Peters:

- Remuneration £80,000 - £85,000 (2018: £75,000 - £80,000)
- Employers Pension Contribution £10,000 - £15,000 (2018: £5,000 - £10,000)

11 Trustees and officers insurance

In accordance with normal commercial practice, the academy trust has purchased insurance to protect trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business. The insurance provides cover up to £5,000,000 on any one claim. It is not possible to quantify the trustees and officers indemnity element from the overall cost of insurance.

12 Intangible fixed assets

	Computer software £
Cost	
At 1 September 2018 and at 31 August 2019	9,932

Amortisation	
At 1 September 2018	552
Charge for year	3,312

At 31 August 2019	3,864

Carrying amount	
At 31 August 2019	6,068
	=====
At 31 August 2018	9,380
	=====

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

13 Tangible fixed assets

	Leasehold Land and Buildings £	Computer equipment £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 September 2018	6,792,800	28,100	25,351	6,846,251
Additions	-	44,582	23,413	67,995
At 31 August 2019	6,792,800	72,682	48,764	6,914,246
Depreciation				
At 1 September 2018	18,893	1,162	845	20,900
Charge for the year	113,356	12,241	6,333	131,930
At 31 August 2019	132,249	13,403	7,178	152,830
Net book value				
At 31 August 2019	6,660,551	59,279	41,586	6,761,416
At 31 August 2018	6,773,907	26,938	24,506	6,825,351

14 Debtors

	2019 £	2018 £
Trade debtors	1,683	600
VAT recoverable	35,250	4,672
Other debtors	-	12,159
Prepayments and accrued income	185,630	258,987
	222,563	276,418

15 Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	114,260	16,161
Other taxation and social security	55,177	60,003
Other creditors	154,114	62,270
Accruals and deferred income	180,166	100,227
	503,717	238,661

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

16 Deferred income	2019 £	2018 £
Deferred income is included within:		
Creditors due within one year	95,614	192
Deferred income at 1 September 2018	192	-
Released from previous years	(192)	-
Resources deferred in the year	95,614	192
Deferred income at 31 August 2019	95,614	192

At the balance sheet date the academy trust was holding funds received in advance for devolved formula capital, universal infant free school meal grants and educational trips booked for the autumn term 2019.

17 Funds	Balance at 1 September 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2019 £
Restricted general funds					
General Annual Grant (GAG)	49,886	3,531,672	(3,688,462)	111,532	4,628
Other DfE / ESFA grants	16,247	677,034	(634,048)	(13,887)	45,346
Other government grants	24,525	446,021	(350,774)	-	119,772
Other restricted funds	7,063	46,243	(21,379)	-	31,927
Pension reserve	(1,523,000)	-	(210,000)	(800,000)	(2,533,000)
	(1,425,279)	4,700,970	(4,904,663)	(702,355)	(2,331,327)
Restricted fixed asset funds					
Inherited on conversion	6,813,274	-	(121,916)	-	6,691,358
DfE capital grants	-	64,787	(11,073)	-	53,714
Capital expenditure from GAG	21,457	-	(2,253)	21,542	40,746
	6,834,731	64,787	(135,242)	21,542	6,785,818
Total restricted funds	5,409,452	4,765,757	(5,039,905)	(680,813)	4,454,491
Unrestricted funds					
General funds	142,790	252,494	(139,034)	(119,187)	137,063
Total funds	5,552,242	5,018,251	(5,178,939)	(800,000)	4,591,554

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

17 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

Restricted general Funds

These comprise all restricted funds other than restricted fixed asset funds and include grants from the Education and Skills Funding Agency and local authorities.

Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2019.

Unrestricted Funds

These comprise resources that may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds

These comprise resources which are to be applied to specific capital purposes imposed by the Education and Skills Funding Agency and local authorities where the asset acquired or created is held for a specific purpose.

Transfers between funds are for capital items funded from restricted funds and GAG overspends funded from unrestricted funds.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

17 Funds

(Continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 2 February 2018 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2018 £
Restricted general funds					
General Annual Grant (GAG)	-	597,882	(525,953)	(22,043)	49,886
Start up grants	-	100,000	(100,000)	-	-
Other DfE / ESFA grants	-	67,821	(51,574)	-	16,247
Other government grants	-	72,283	(47,758)	-	24,525
Other restricted funds	-	7,063	-	-	7,063
Pension reserve	-	(1,495,000)	(28,000)	-	(1,523,000)
	-	(649,951)	(753,285)	(22,043)	(1,425,279)
Restricted fixed asset funds					
Transfer on conversion	-	6,834,140	(20,866)	-	6,813,274
Capital expenditure from GAG	-	-	(586)	22,043	21,457
	-	6,834,140	(21,452)	22,043	6,834,731
Total restricted funds	-	6,184,189	(774,737)	-	5,409,452
Unrestricted funds					
General funds	-	167,652	(24,862)	-	142,790
Total funds	-	6,351,841	(799,599)	-	5,552,242

Total funds analysis by academy

	2019 £	2018 £
Fund balances at 31 August 2019 were allocated as follows:		
Moorpark Junior School	159,059	82,604
Jackfield Infant School	56,359	14,644
Alexandra Junior School	53,791	77,653
Alexandra Infants' School	69,527	65,610
Total before fixed assets fund and pension reserve	338,736	240,511
Restricted fixed asset fund	6,785,818	6,834,731
Pension reserve	(2,533,000)	(1,523,000)
Total funds	4,591,554	5,552,242

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

17 Funds

(Continued)

Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff	Other support staff costs	Educational supplies	Other costs excluding depreciation	Total 2019	Total 2018
	£	£	£	£	£	£
Moorpark Junior School	781,795	278,351	63,668	267,173	1,390,987	229,671
Jackfield Infant School	700,798	250,045	36,880	276,053	1,263,776	212,789
Alexandra Junior School	703,803	247,655	64,799	255,964	1,272,221	163,096
Alexandra Infants' School	585,718	225,090	26,999	279,228	1,117,035	172,590
	<u>2,772,114</u>	<u>1,001,141</u>	<u>192,346</u>	<u>1,078,418</u>	<u>5,044,019</u>	<u>778,146</u>

18 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
Fund balances at 31 August 2019 are represented by:				
Intangible fixed assets	-	-	6,068	6,068
Tangible fixed assets	-	-	6,761,416	6,761,416
Current assets	151,777	690,676	18,334	860,787
Creditors falling due within one year	(14,714)	(489,003)	-	(503,717)
Defined benefit pension liability	-	(2,533,000)	-	(2,533,000)
Total net assets	<u>137,063</u>	<u>(2,331,327)</u>	<u>6,785,818</u>	<u>4,591,554</u>

	Unrestricted Funds £	Restricted funds: General £	Fixed asset £	Total Funds £
Fund balances at 31 August 2018 are represented by:				
Intangible fixed assets	-	-	9,380	9,380
Tangible fixed assets	-	-	6,825,351	6,825,351
Current assets	142,790	336,382	-	479,172
Creditors falling due within one year	-	(238,661)	-	(238,661)
Defined benefit pension liability	-	(1,523,000)	-	(1,523,000)
Total net assets	<u>142,790</u>	<u>(1,425,279)</u>	<u>6,834,731</u>	<u>5,552,242</u>

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

19 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Staffordshire Pension Fund. Both are multi-employer defined benefit schemes.

The pension costs are assessed in accordance with the advice of independent qualified actuaries. The latest actuarial valuation of the TPS related to the period ended 31 March 2012, and that of the LGPS related to the period ended 31 March 2016.

Contributions amounting to £62,782 (2018: £60,692) were payable to the schemes at 31 August 2019 and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis - these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 September 2019.

The employer's pension costs paid to the TPS in the period amounted to £243,768 (2018: £12,005).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

19 Pension and similar obligations

(Continued)

Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 20.1% for employers and 5.5% to 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Total contributions made	2019 £	2018 £
Employer's contributions	285,000	47,000
Employees' contributions	68,000	12,000
Total contributions	353,000	59,000

Principal actuarial assumptions	2019 %	2018 %
Rate of increase in salaries	2.7	2.7
Rate of increase for pensions in payment/inflation	2.3	2.3
Discount rate for scheme liabilities	1.9	2.8
Inflation assumption (CPI)	2.3	2.3

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2019 Years	2018 Years
Retiring today		
- Males	21.1	22.1
- Females	23.5	24.4
Retiring in 20 years		
- Males	22.2	24.1
- Females	24.8	26.4

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2019

19 Pension and similar obligations

(Continued)

Scheme liabilities would have been affected by changes in assumptions as follows:

	2019	2018
Discount rate + 0.1%	(147,800)	(100,600)
Discount rate - 0.1%	147,800	100,600
Mortality assumption + 1 year	144,000	100,000
Mortality assumption - 1 year	(144,000)	(100,000)
CPI rate + 0.1%	114,600	74,600
CPI rate - 0.1%	(114,600)	(74,600)

The academy trust's share of the assets in the scheme

	2019 Fair value £	2018 Fair value £
Equities	1,551,760	1,263,500
Bonds	502,040	342,950
Cash	45,640	54,150
Property	182,560	144,400
Total market value of assets	2,282,000	1,805,000

The actual return on scheme assets was £124,000 (2018: £54,000).

Amount recognised in the Statement of Financial Activities

	2019 £	2018 £
Current service cost	421,000	68,000
Past service cost	29,000	-
Interest income	(55,000)	(8,000)
Interest cost	100,000	15,000
Total operating charge	495,000	75,000

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

19 Pension and similar obligations	(Continued)	
Changes in the present value of defined benefit obligations	2019	2018
	£	£
At 1 September 2018	3,328,000	-
Obligations acquired on conversion	-	3,187,000
Current service cost	421,000	68,000
Interest cost	100,000	15,000
Employee contributions	68,000	12,000
Actuarial loss	869,000	46,000
Past service cost	29,000	-
	<u>4,815,000</u>	<u>3,328,000</u>
Changes in the fair value of the academy trust's share of scheme assets	2019	2018
	£	£
At 1 September 2018	1,805,000	-
Assets acquired on conversion	-	1,692,000
Interest income	55,000	8,000
Actuarial gain	69,000	46,000
Employer contributions	285,000	47,000
Employee contributions	68,000	12,000
	<u>2,282,000</u>	<u>1,805,000</u>
20 Reconciliation of net income to net cashflows from operating activities		
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	(160,688)	5,552,242
Adjusted for:		
Net surplus on conversion to academy	-	(5,450,536)
Capital grants from DfE/ESFA and other capital income	(64,787)	-
Defined benefit pension costs less contributions payable	165,000	21,000
Defined benefit pension net finance cost	45,000	7,000
Depreciation of tangible fixed assets	131,930	20,900
Amortisation of intangible fixed assets	3,312	552
Decrease/(increase) in debtors	53,855	(276,418)
Increase in creditors	265,056	238,661
Stocks, debtors and creditors transferred on conversion	-	15,085
	<u>438,678</u>	<u>128,486</u>
Net cash provided by operating activities		

THE NEW GUILD TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2019

21 Commitments under operating leases

At 31 August 2019 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts due within one year	20,374	36,050
Amounts due in two and five years	11,071	38,677
	<u>31,445</u>	<u>74,727</u>

22 Related party transactions

Owing to the nature of the academy trust and the composition of the board of trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and in accordance with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period.

During the year the Academy utilised the services of Edenfield Health and safety, a company owned by Mr M Robson a trustee of The New Guild Trust. A statement of assurance has been completed for these related party transactions. The total cost incurred for these services was £1,006 and they have been invoiced at cost. Due to the value of the transactions no prior authorisation from the ESFA was required.

The Trust also utilised the services of DUCAL International which is the company of Christina Whittaker. Statement of assurances have been completed for these transactions and the total cost incurred before April 2019 was £2,400. The services provided have been charged at no more than cost. Due to the specialism of Christina's work there were no alternative providers of this nature. Christina Whittaker resigned from her Trustee and Member role on 5 February 2019.

In entering into these transactions, the academy trust has complied with the requirements of the Academies Financial Handbook 2018.

23 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.

24 Agency arrangements

The academy trust distributes Science grants, National College for Teaching and Leadership grants and Opportunity area grants to schools as an agent for various bodies. In the accounting period ending 31 August 2019 the academy trust received £111,602 (2018: £nil) and disbursed £20,457 (2018: £nil) from these grants. An amount of £91,145 (2018: £nil) is included in other creditors relating to undistributed funds.